



Administration Centre

Explanatory note on the salary statement

The salary statement is divided in six compartments:

1. Header
2. Personal details
3. Gross to net calculation
4. Payment details
5. Accrued reservations
6. Year to date total

It is possible that this explanatory note contains fields that are not shown on your salary statement because they do not apply to you.

1. Header

In this box you will find your name and home address, the salary month and the contact details of the Service Desk AC, should you have any questions regarding your salary.

2. Personal details

In the top of this box you will find your personnel number (next to 'persoonsgegevens'), which is important when you contact the Service Desk AC. In the column below, you will find personal details and salary and tax information. The amounts and percentages are updated every year and are available in the salary information leaflet 'Adjustments, income tax changes and other measures'.

Burgerservicenummer (citizen service number)	Unique personal number allocated by the Dutch government
Geboortedatum (date of birth)	Your date of birth
Datum in dienst (employed from)	The day your appointment started
Salarisschaal / trede (salary scale / grade)	Your current salary scale and grade
Normsalaris (standard salary)	The gross salary according to the CAO (collective labour agreement)
Deeltijdfactor (part-time factor)	The percentage of employment compared to a full-time contract
Arbeidsduur p/week (working hours per week)	The number of hours in your contract
Minimumloon 100% (minimum wage)	The legal monthly minimum wage
Loonheffingskorting (income tax and social insurance contributions credit)	Here you can find if the credit is applied or not
Code LB-tabel (code income tax table)	The tax table that is used for the tax credit
Jaarloon BT (taxable annual income)	Your taxable annual income of the previous year
Percentage loon BT (Income tax on special remunerations)	The percentage of income tax that you pay over incidental payment, such as holiday or year-end allowance
ZW/WW/WIA/ZVW	The social insurance benefits for which you are (j) or are not (n) insured
Pensioenjaargrondslag (annual pension income)	This is the amount used to calculate your pension contributions.

3. Gross to net calculation

In this column you will find your gross and net salary, expense claims, Terms of

Employment choices and pension contributions: retirement pension, surviving dependant's pension and disability pension.

Tabelloon (base wage tax)

Here you can find all the amounts that are taxed at base rate.

Bijz. Loon (special wage tax)

Here you can find all the amounts that are taxed at a special rate, such as the holiday allowance and the year-end allowance.

Betaling (payment)

Here you can find all the amounts that are paid and deducted, as well as your net salary.

4. Payment details

Here you will find your net salary and your bank account number. Besides the payment to your own IBAN, partial payments to other account numbers can be stated here.

5. Accrued reservations

In this box you will find your accrued holiday and year-end allowance, for this month as well as for the current year.

6. Year to date total

This box shows the total amount of gross salary, taxable salary, income tax credit and travel-to-work reimbursement. This box contains the components that are used for the annual salary statement.

Loon bruto (gross salary): the total amount of gross salary you received

Belastbaar loon (taxable wages): your payroll tax is calculated on the basis of this amount

Loonheffing (payroll tax): the amount deducted from your salary as payroll tax

Arbeidskorting (tax credit): the amount of tax reduction on the payroll tax

Reiskosten (travel costs): The total amount paid out as a reimbursement of costs of travel between work and home.

