



Applying for Research Drive in 7 steps

Who can make the application?
Using which email address?

The data or project owner of the research team
UvA email address of the data or project owner

Security first

Access to Research Drive is secured by means of two-factor authentication. You will log in with your UvAnetID, then use a TIQR token on your mobile phone as an additional security step.

Yes, I have a TIQR app

You will now need to go through the following steps and login method on a one-off basis.

1. Go to [Topdesk](#). Fill in the application form and read the terms of use.
2. You will receive a confirmation email containing a registration number.
3. ICT Services will process the application within 5 working days. Once this has been done, you will receive an invitation from Research Drive.
4. Click on the 'Create your Research Drive account' link.
5. You can now log in via SURFconext. Choose your institution and log in with your HvAnetID and password.
6. You will now be asked whether you agree to share your HvAnetID. Access to Research Drive is not possible without this agreement.
7. You can now log in by entering the code from your token that you received via the app or SMS on your mobile.

From now on, you can log in directly via uva.data.surfsara.nl.

I still need to sort out a TIQR app

Register token

Go to the [SURFconext registration portal](#). After you have applied for your SecureID and registered the TIQR app, you will receive a confirmation email and can log out of the portal. If you already have a token and can see on the portal that it has been activated, go to step 1 in the step-by-step plan.

Activate token

Activate your token at the service desk. In the coronavirus period, this can be done by sending an email to the [ICTS Service Desk](#). Please indicate in the email that you have registered your token via the SURFconext registration portal and now wish to have it activated. The Service Desk will then verify your identity with you by means of your ID card. You will subsequently be able to access Research Drive.