

Securing data MacOS



You are responsible for the security of personal data in your email, documents and research files on your laptop or desktop.

Before you start securing your device, read the following tips:

1. The security solution is only available for macOS X 10.12 or higher. To see which version of macOS you have installed, click the Apple menu icon at the top left corner of your screen, and select the “About This Mac” command. The name and version number of your Mac’s operating system appears on the “Overview” tab in the About This Mac window. Update your device to the latest version of the Mac operating system.
2. Make a backup of all the data.
3. Have you already encrypted your device? Then we kindly ask you to decrypt your device before you start the registration. Click [here](#) for the decrypt manual.
4. Do you have any questions? We’re happy to help. Please contact Service desk ICTS by phone: 020-5951402. Print these instructions or open them on another device. A new window will open as soon as the procedure begins.
5. Take your time; securing the data on your laptop or desktop will take about 30 minutes.

Please note:

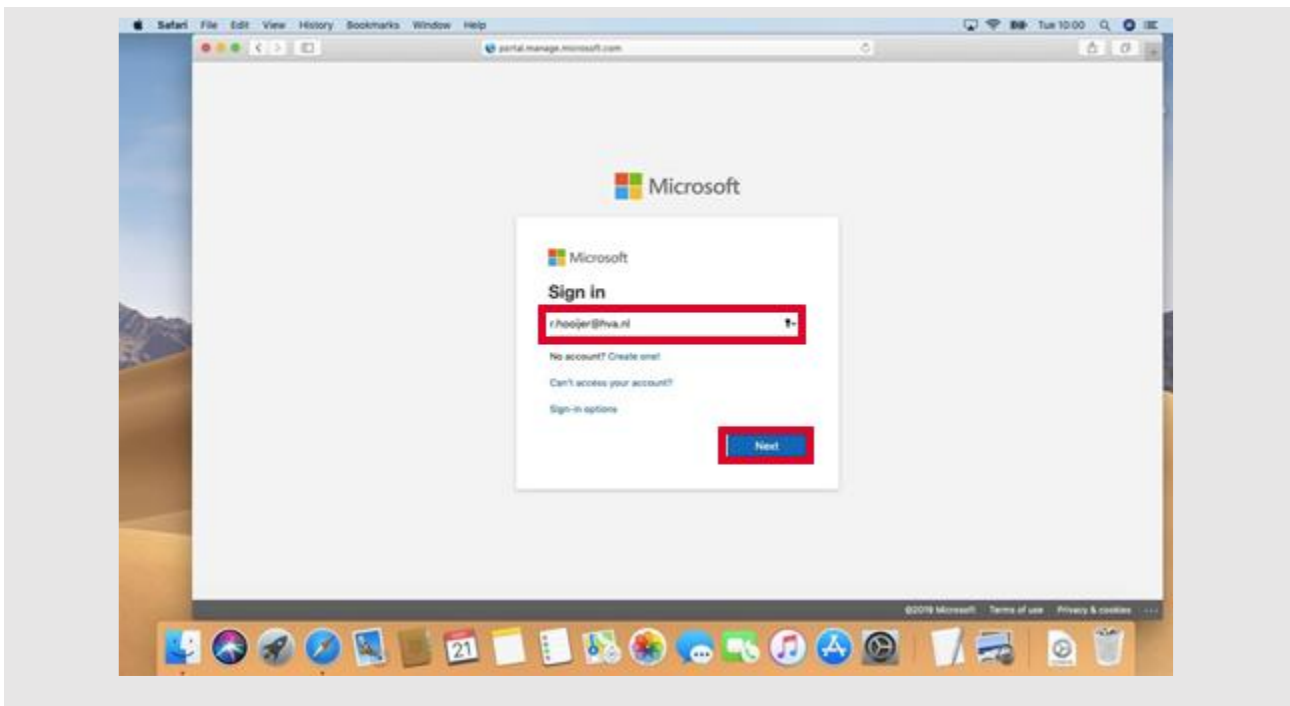
The settings, location or name on your mobile device may differ from what is shown in the images in these instructions. First, see if you can complete the steps yourself, perhaps with the help of a colleague. If you are still having trouble, you can turn to the specially established service desk at your location. You can find answers to frequently asked questions in the A-Z list under Security: <https://hva.nl/security>.

The HVA cannot access or use private information in any form without your explicit consent. To find out which information is recorded, consult the frequently asked questions in the A-Z list under Security: <https://hva.nl/security>.

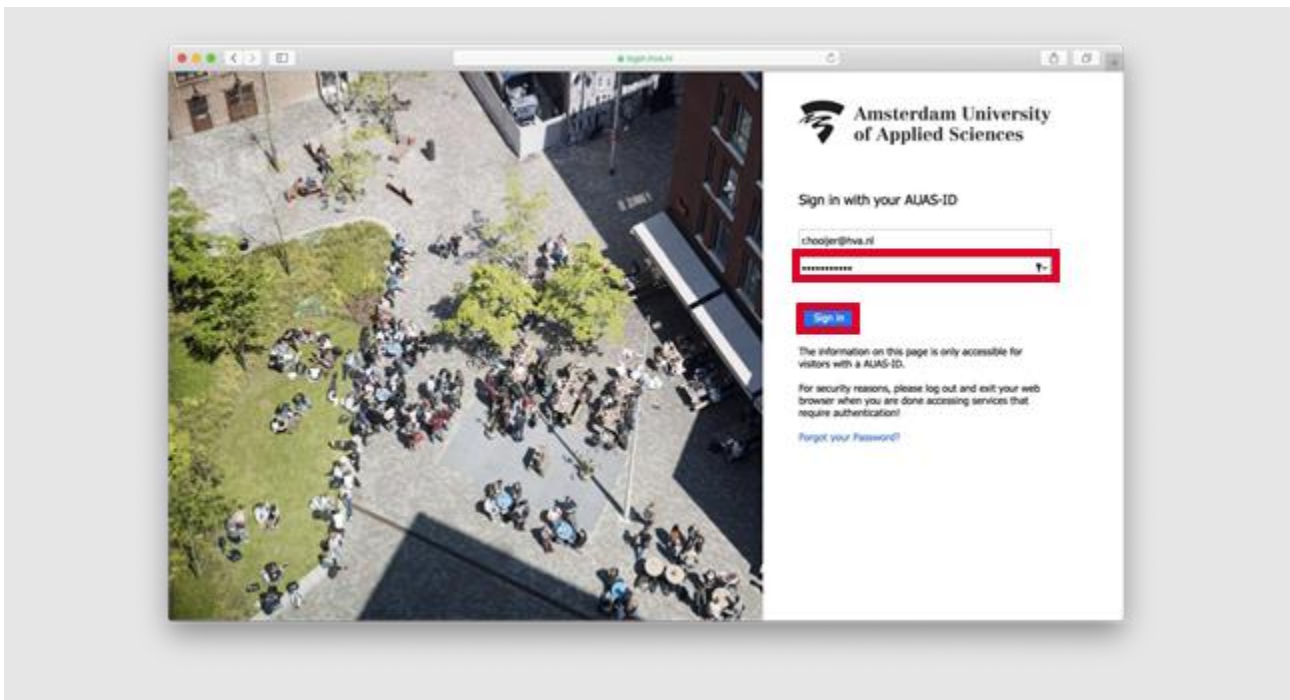
When you restart your laptop or desktop, you will be asked to choose a new password.

On the following pages you will find an explanation of the steps to be taken. We recommend that you follow the explanation on those pages. In short, the steps to be taken:

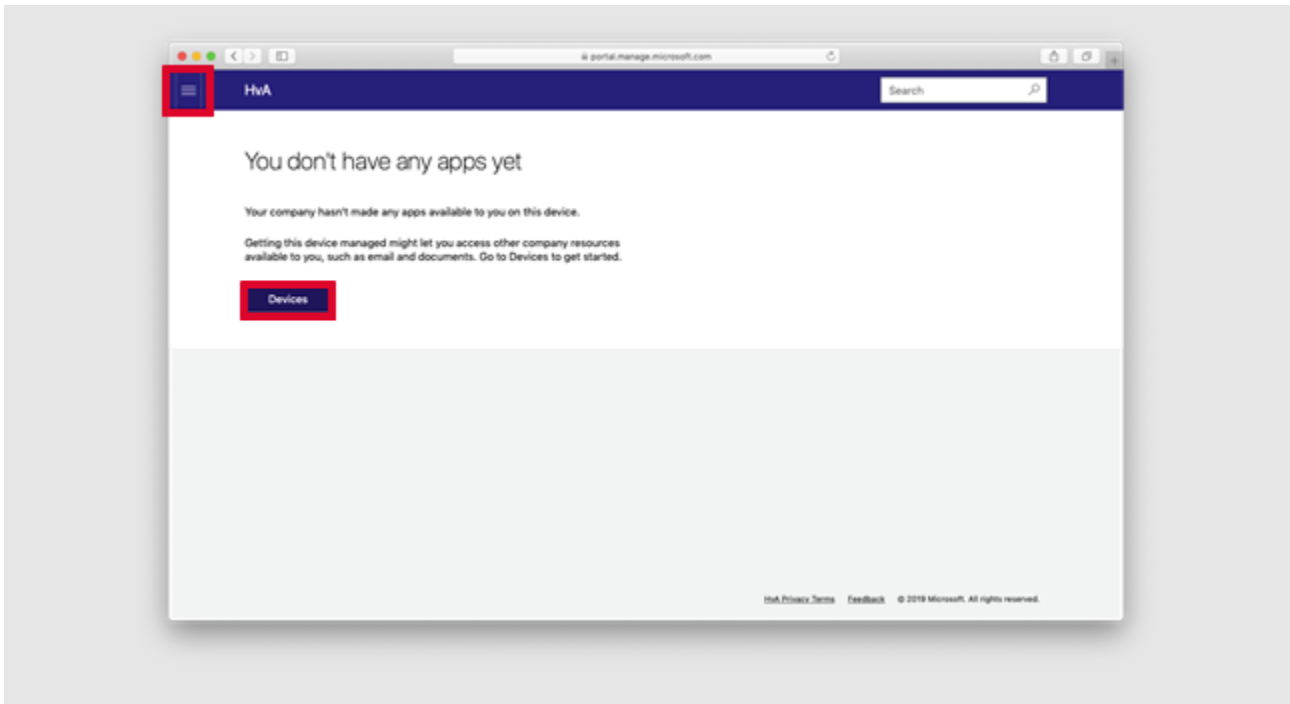
1. Open Safari and go to the website <https://portal.manage.microsoft.com>.
2. Enter your HVA email address and click on ‘Login’.
3. Enter the password associated with your HVA email address and click on ‘Login’.
4. Download the Intune Company Portal installation package.
5. Open the installation package and click on ‘Install’.
6. Grant permission to run the installation.
7. Enter your HVA email address and password again. Click on ‘Login’.
8. Follow the steps in the Intune Company Portal.
9. Your laptop or desktop is now secure. Close the Intune Company Portal.



Start **Safari** from the **taskbar**. Go to <https://portal.manage.microsoft.com>. Enter your HVA email address and click on **Next**. (If you get the options between 2 accounts, choose Work or School account).

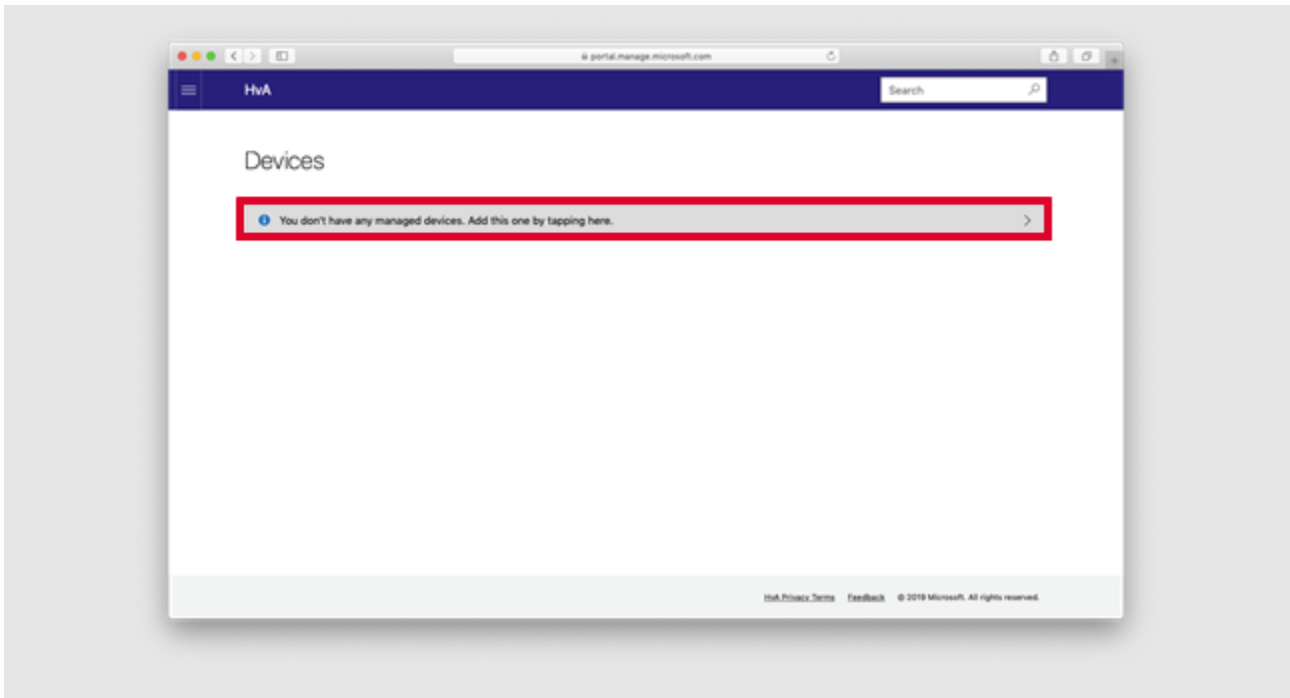


Enter your HVA email address or HVA-ID and password in. Click on **Sign in**.

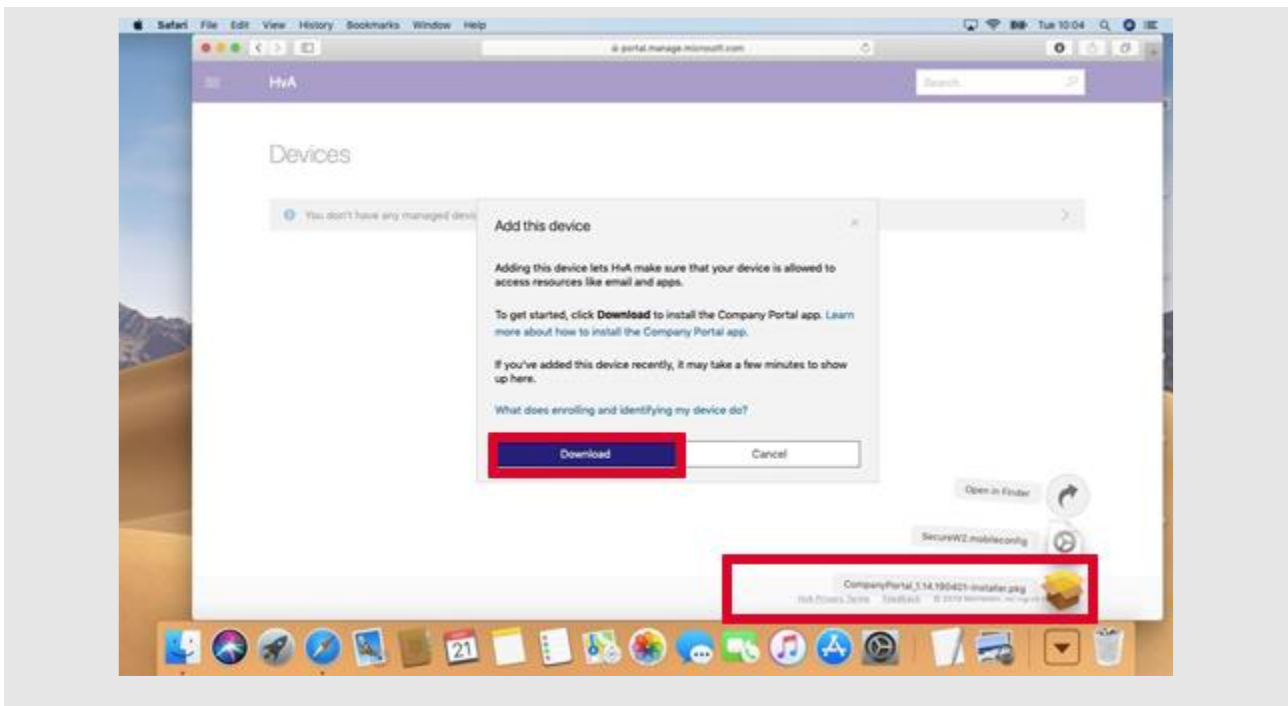


Go to **Devices**.

If you do not see this option, go to **Menu** and then choose **Devices**.

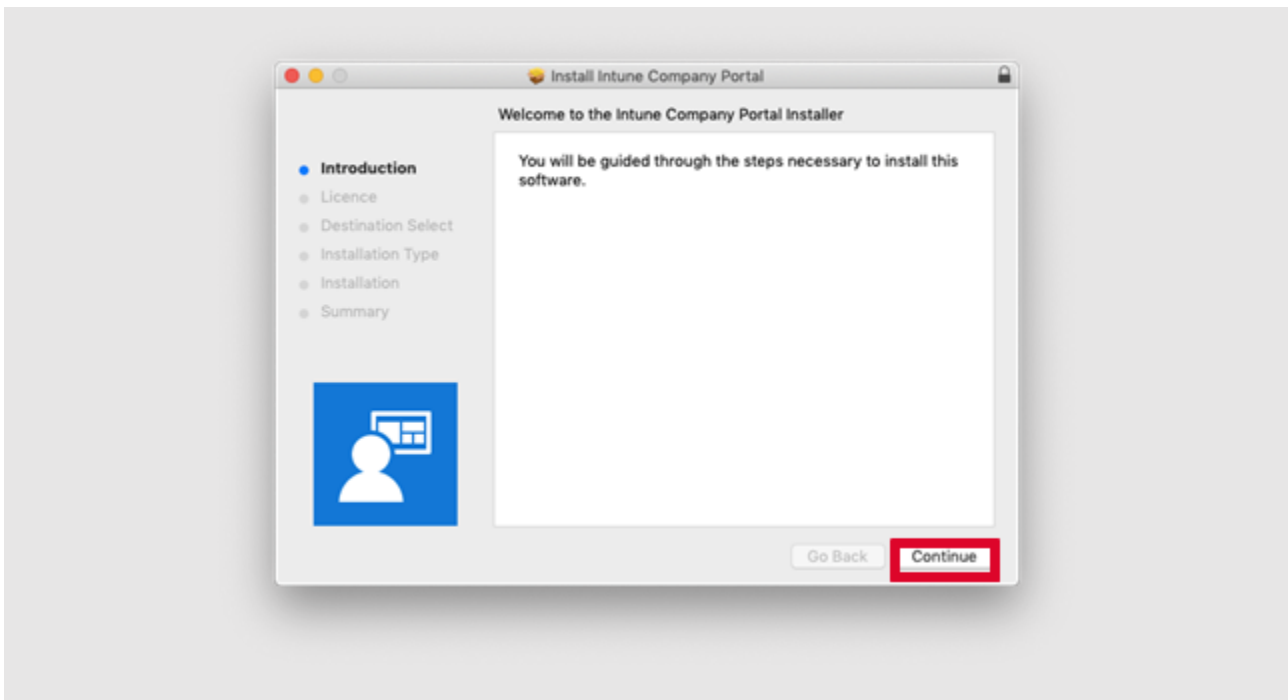


Click on **Add this one by tapping here**.

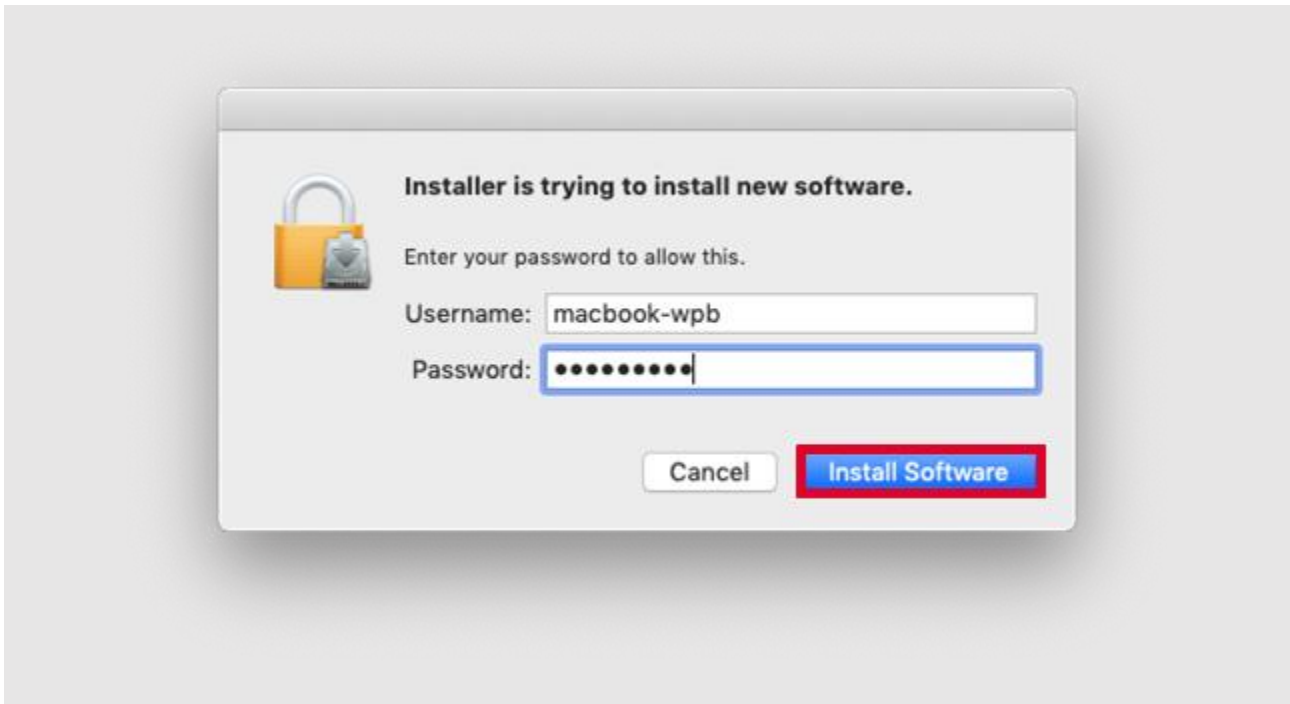


Click on **Download**.

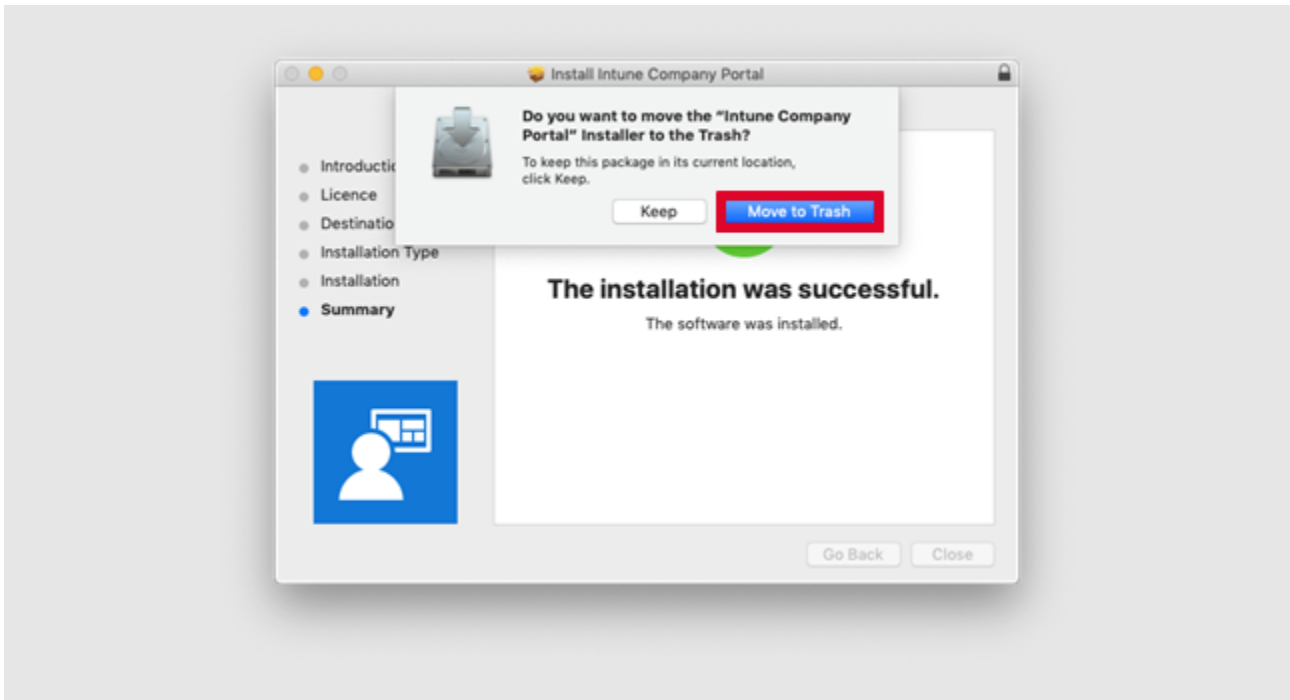
Next, go to Downloads and launch **CompanyPortal_x.xx.xxxxxx-installer.pkg**.



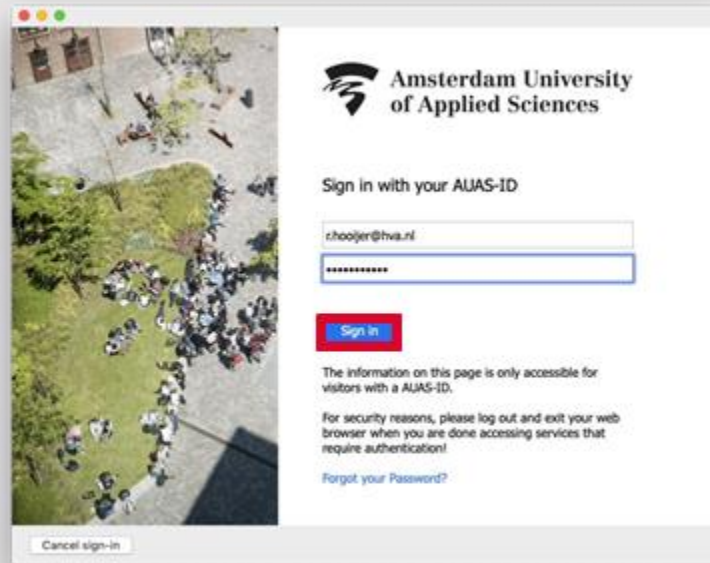
The installation will now begin. Click on **Continue > Continue > Agree > Install**.



Enter your Mac password and click on **Install**.
In the next window, click on **Close**.



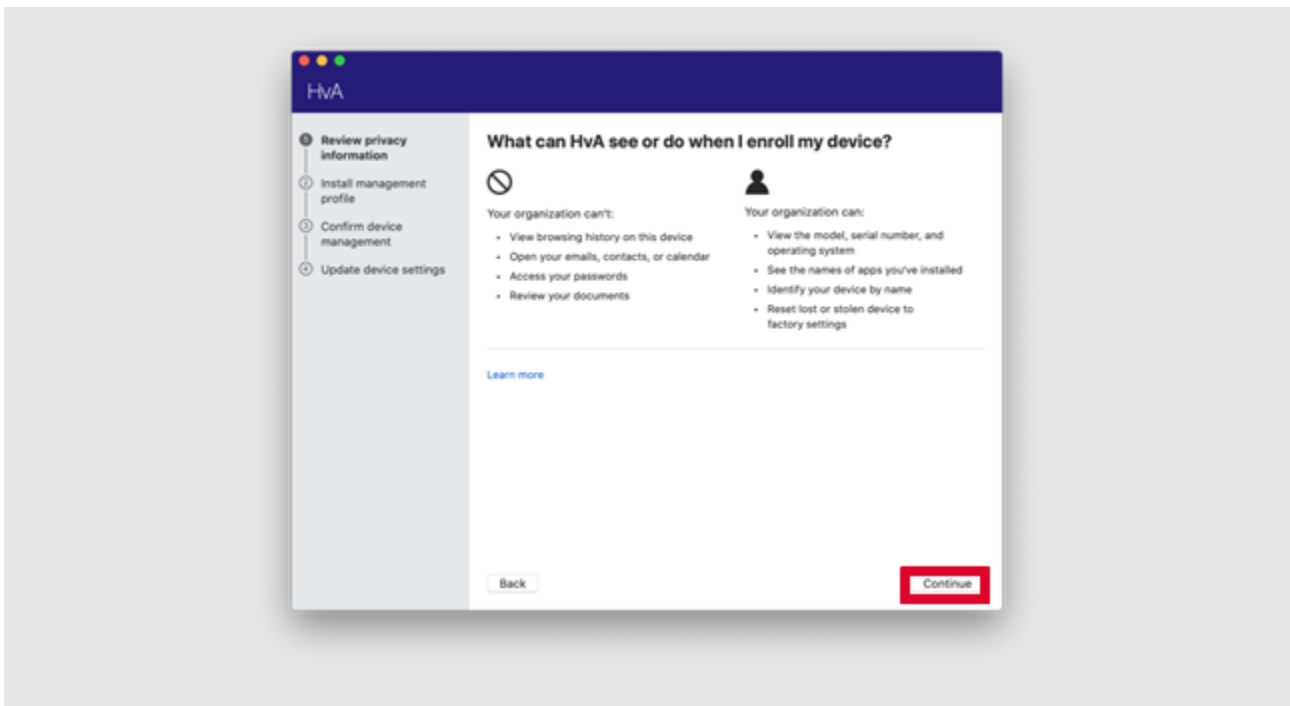
Click on **Move to trash**.



Click on **OK**. Finish by clicking on the round red button in the upper left corner. Ignore updates and close the window.

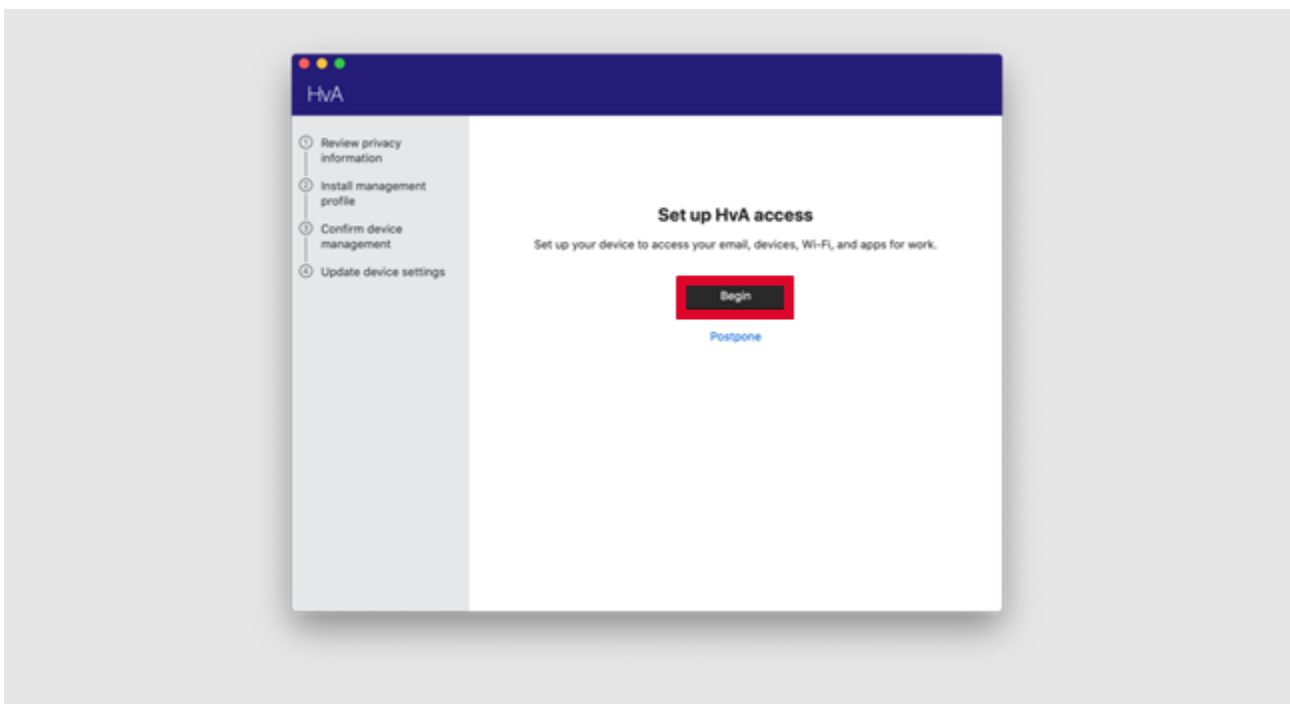


Open Launchpad and click on the **Intune Company Portal** icon.

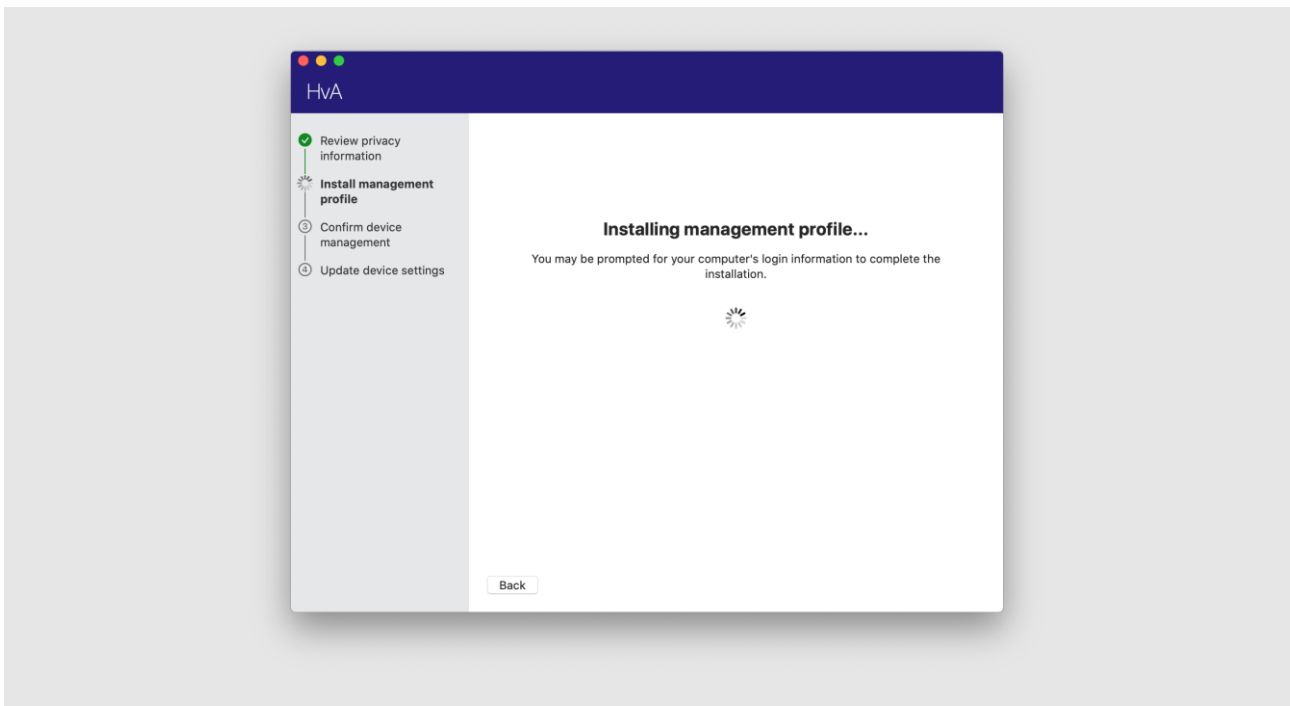


Click on **Continue**.

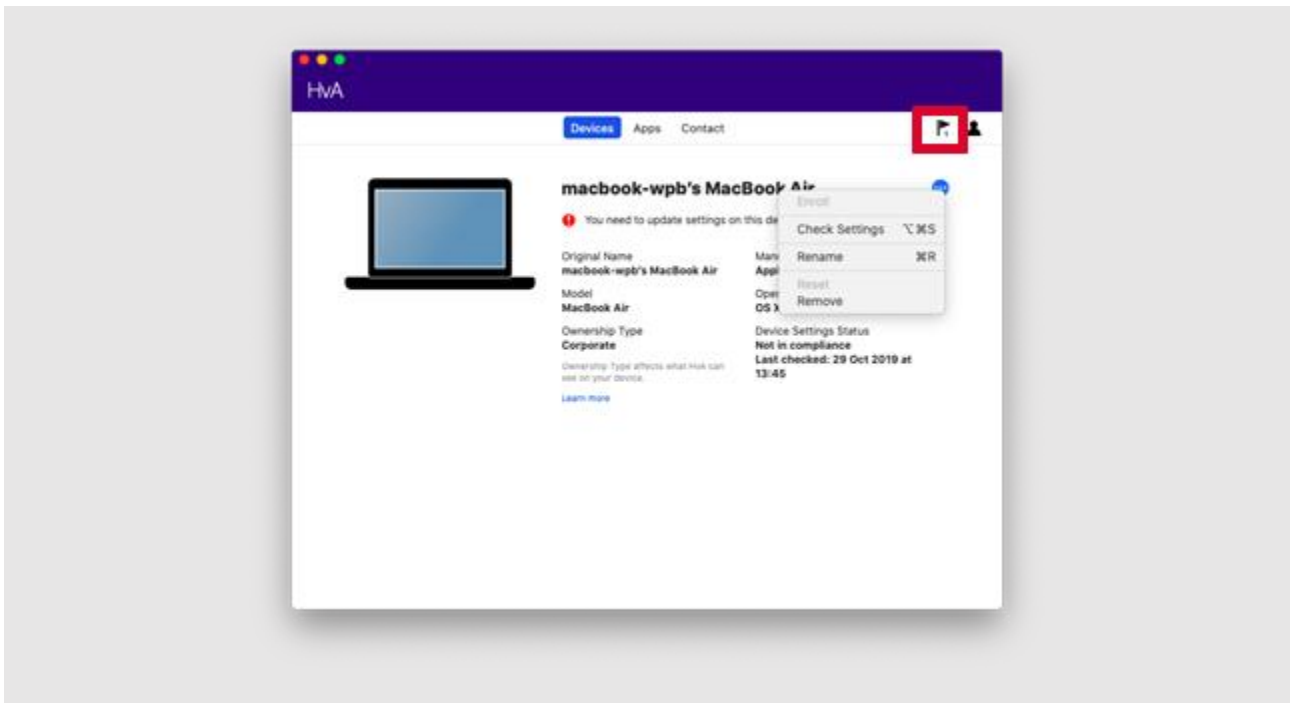
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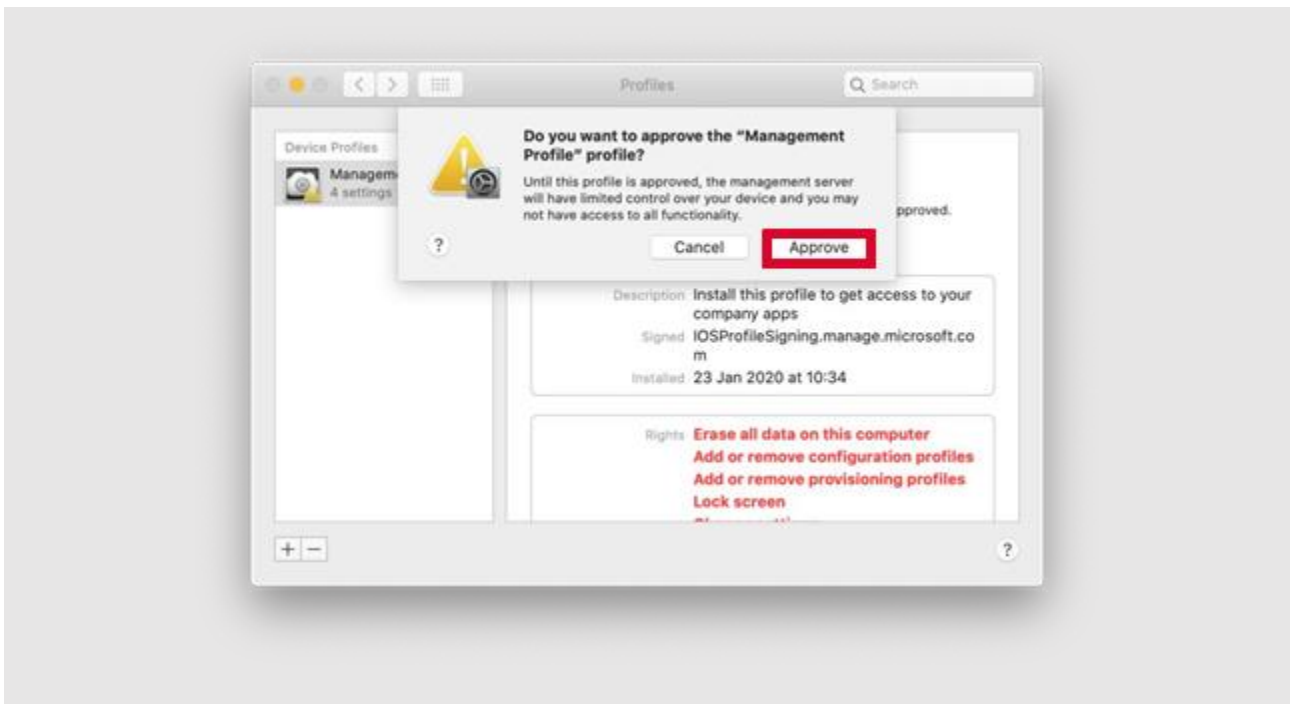
Click on **Begin**.



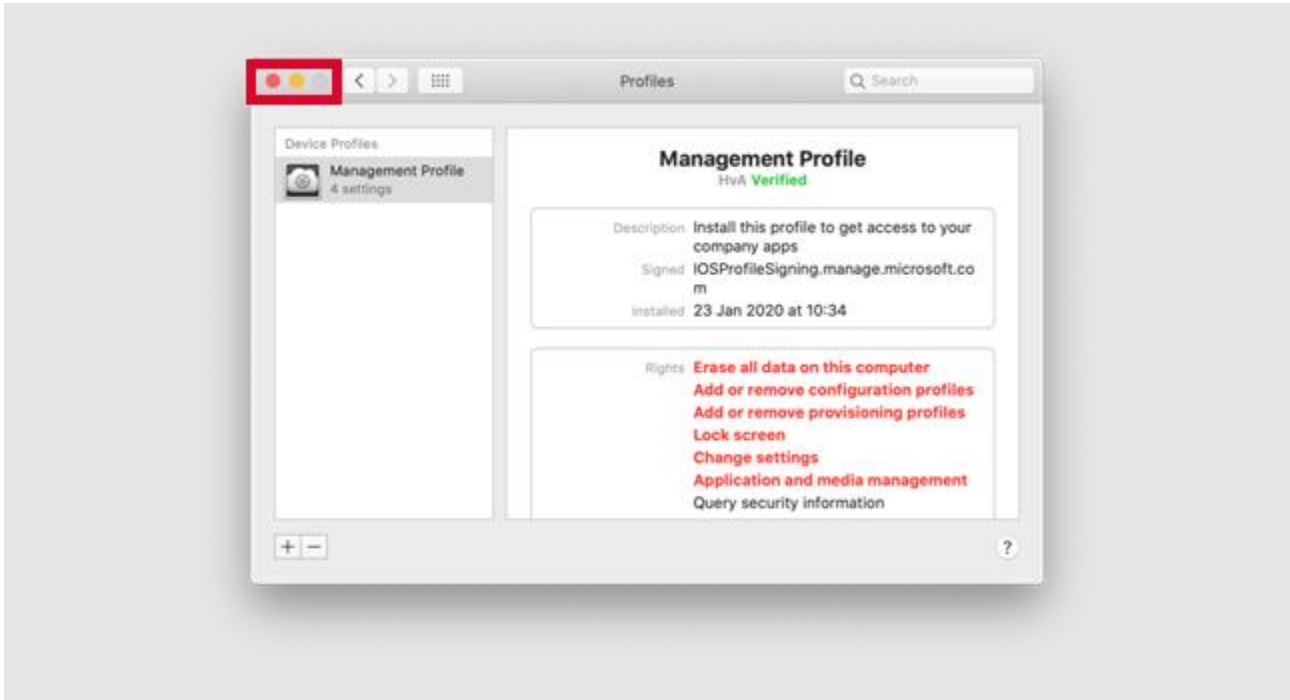
Management profile is automatically synchronized. This takes a moment.



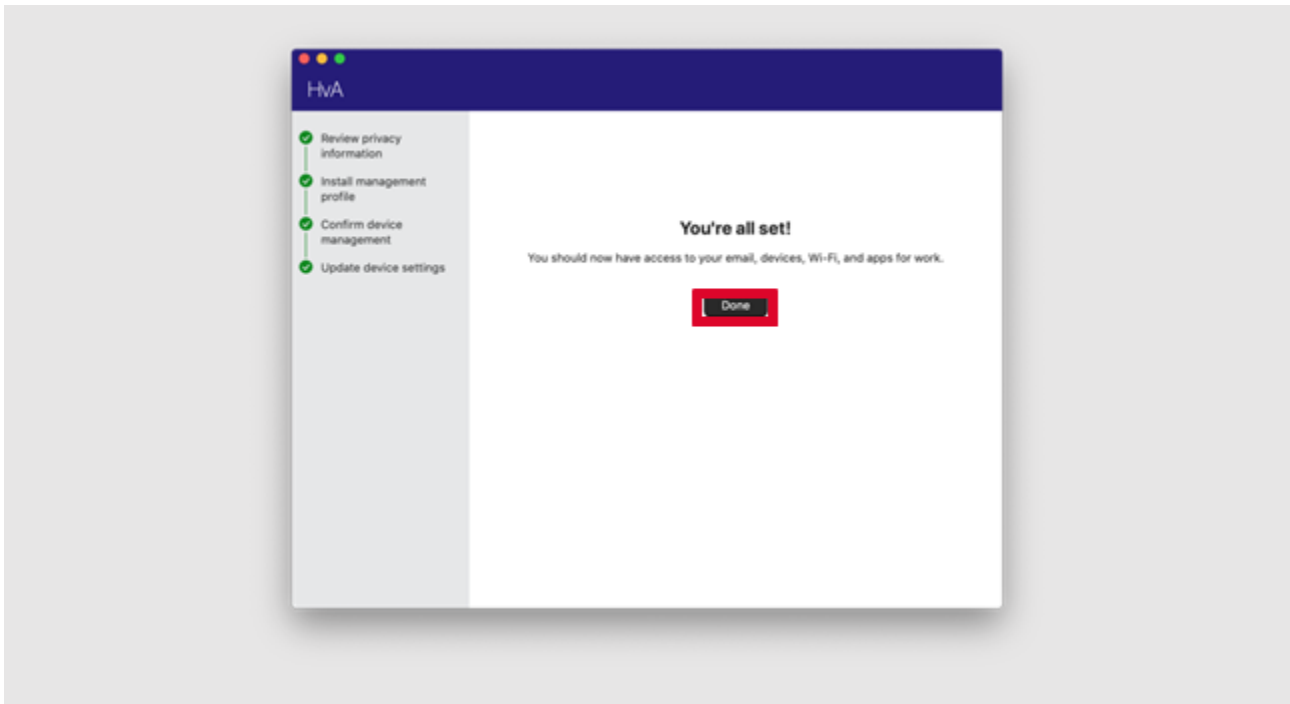
Click on the **Approve** flag in the upper right corner and in the next screen. Click on **system preferences**.



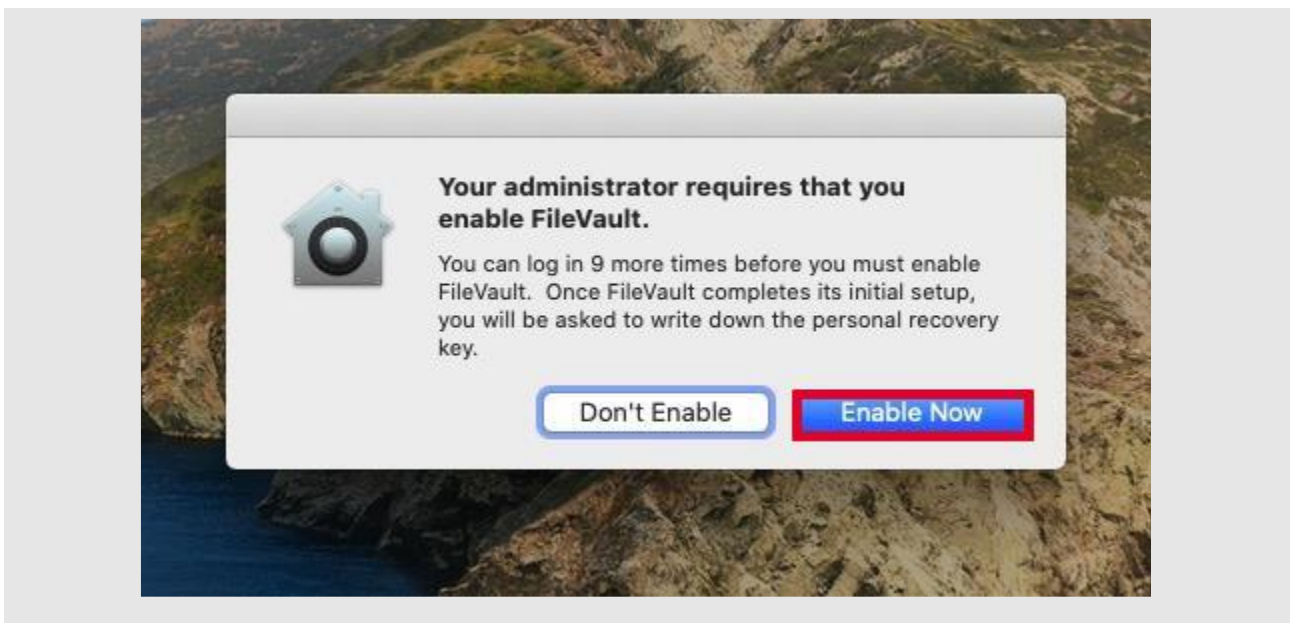
Click on **Approve**.



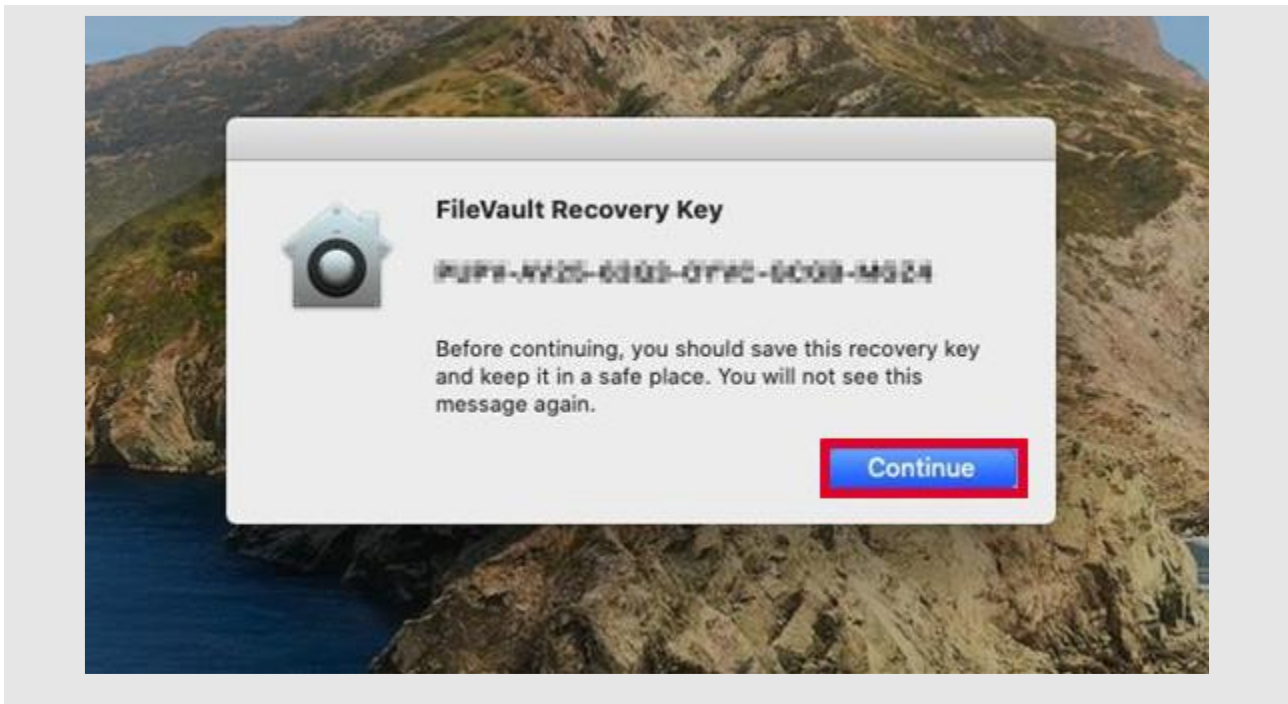
Click one the round **red button** in the upper left corner.



Klik op **Doorgaan**.



Click on **Enable Now**.



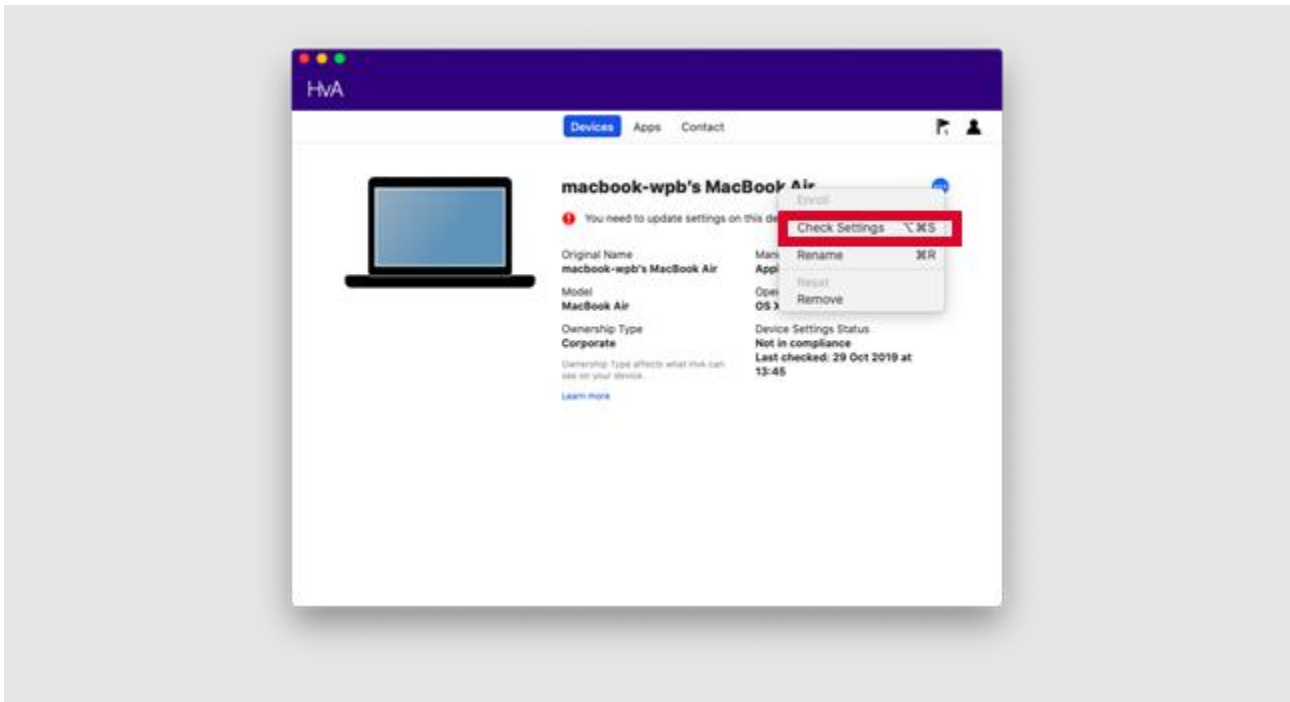
The FileVault recovery key is displayed. You can write down the recovery key or make a screenshot. You can take a screenshot as follows:

1. Press Shift-Command-3 to take a screenshot of the entire screen
2. The screenshot can be found on your desktop.

Click on **Continue**.

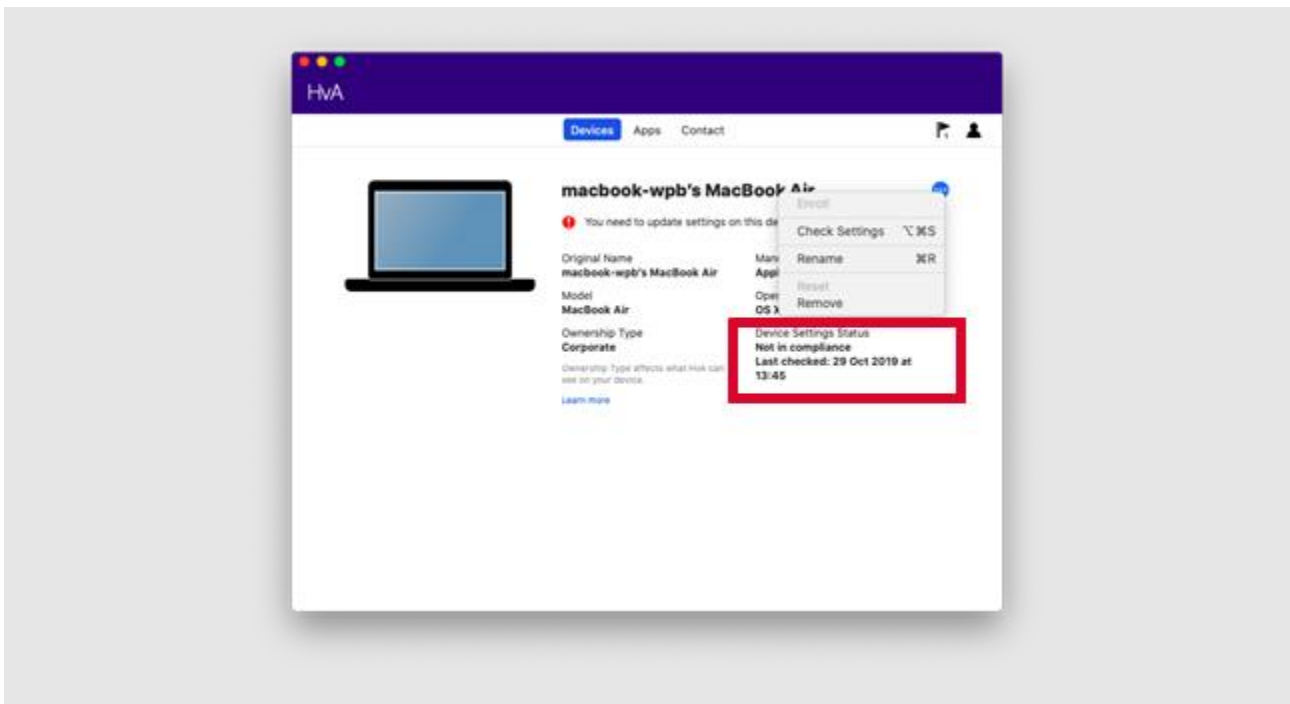


Please note: The key is not shown with the latest version of the operating system Catalina. Open the **Launchpad** and click on the **Microsoft company portal** icon. (Also called Intune Company Portal).



Go to **Settings** and click on **Check Settings**, check to see if all settings are properly implemented.

Please note: In some cases, the Microsoft corporate portal may still show that there are settings that need to be updated. If you do not know how to fix the problem, you can turn to the specially established service desk at your location or go to the A-Z list and click on Security: <https://az.hva.nl/security>.



Your device is compliant.



Please Note:

If you use two operating systems (e.g. macOS and Windows 10), you are required to install the security fixes for both systems. Go to the A-Z list under Security: <https://hva.nl/security>.

If you have another laptop, desktop or mobile device that falls under the policy for self-managed ICT workstations, you are required to install the security fixes for all your devices. Go to the A-Z list under Security: <https://hva.nl/security>

Thanks to you the HvA data are much more secure!