



APPENDIX 2: AUAS Regulations on the Enrolment Quota and Selection Procedure for the 2018-2019 Academic Year

Taking into account:

- Sections 7.53 and 7.56 of the Dutch Higher Education and Research Act;
- the Regulations on Enrolment in and Admission to Higher Education (*Regeling Aanmelding en Toelating Hoger Onderwijs*) of the Ministry of Education, Culture and Science;
- the amendment to the aforementioned Regulations of 8 November 2015, no. 759279, amending the Regulations on Enrolment in and Admission to Higher Education in connection with the abolition of the draw; and
- the AUAS Enrolment Quota and Selection Policy, adopted on 6 April 2016;

the following regulations have been drawn up in which rules are laid down under which prospective students, with effect from the 2017-2018 academic year, can be placed in a degree programme with an enrolment quota via selection.

Article 1:

Definitions

- prospective student*: someone who has applied for a degree programme at the Amsterdam University of Applied Sciences (AUAS) and who is not enrolled in the relevant programme at the AUAS at the time.
- restricted intake programme*: a degree programme for which a limited number of students can be enrolled under Sections 7.53 and 7.56 of the Dutch Higher Education and Research Act.
- selection*: the procedure by which prospective students who have applied for a restricted intake programme are selected.
- study check*: the activity the AUAS offers prospective students for a Bachelor's degree, not being a restricted intake programme, with the aim of providing a recommendation regarding the choice of degree programme.
- ranking*: a unique number assigned by the AUAS to a prospective student who has gone through selection, showing how the prospective student has been assessed in relation to the other participants in the selection. The prospective student receives the ranking via Studielink.
- confirmation of placement*: the placement assigned to the prospective student receives via Studielink when the ranking that the AUAS has assigned to them lies within the education capacity of the restricted intake programme. The prospective student must accept this placement via Studielink within 14 days of receipt.
- enrolment*: a prospective student who meets the statutory educational entry requirements and the conditions of admission stated in the Teaching and Examination Regulations may be enrolled as a student at the AUAS. The Central Student Administration (CSA) is responsible for implementing the enrolment in accordance with the Students' Charter and decides whether a prospective student is enrolled as a student for the degree programme for which the prospective student has applied.

Article 2:

Apply no later than 15 January before the start of the academic year

- Prospective students seeking to take part in the selection for a restricted intake programme from 1 September must register via Studielink by 15 January of that calendar year.
- A prospective student who applies for a restricted intake programme at the AUAS via Studielink and who has previously twice made a selection attempt for the same programme will receive the message via Studielink that they are unable to apply for the programme.
- An application does not count as a selection attempt if the prospective student has withdrawn it via Studielink before 15 January.
- Between 15 January and 31 August, a prospective student can submit a request to the institution to cancel their selection attempt if they do not succeed in obtaining the diploma or certificate required for admission.
- A prospective student who can demonstrate that force majeure has prevented them from applying via Studielink by 15 January may submit a substantiated request via the CSA in



order to still receive an invitation to take part in the selection for the restricted intake programme concerned.

Article 3:

Selection

1. The selection takes place in accordance with the policy adopted by AUAS. The AUAS policy has been published.
2. Prospective students who have a disability must make this known to the degree programme prior to the start of the selection procedure, so that suitable provisions can be arranged if possible.
3. Where the number of applications is less than the number of places available, no selection will take place. However, in accordance with the adopted AUAS policy, the prospective student will be obliged to take part in the study check. Chapter 3 of the Students' Charter applies in this case.

Article 4:

Results of selection, ranking numbers and placement offer

1. The AUAS will inform the prospective student of the results they obtained in the selection by no later than 15 April.
2. The prospective student will receive the ranking assigned to them by the AUAS on the basis of the results they achieved on 15 April via Studielink.
3. From 15 April, the prospective student will receive a placement offer via Studielink if the ranking assigned to them lies within the capacity of the restricted intake programme.
4. The placement offer will be cancelled if the prospective student to whom this placement was offered does not accept via Studielink within 14 days of receipt.
5. If a place becomes available because a placement has not been accepted in time, a placement will be given to the prospective student with the next ranking to whom no placement has yet been given via Studielink; paragraph 4 then applies.
6. The AUAS will offer placements via Studielink until 15 August.

Article 5:

Educational entry requirements and detailed educational entry requirements

1. Prospective students who might potentially be admitted to a restricted intake programme on the basis of a placement offer on 1 September of that year must demonstrate by no later than 31 August that they meet the educational entry requirements and detailed educational entry requirements that are recorded in the Teaching and Examination Regulations that apply for the degree programme concerned.

Article 6:

Objections

1. The prospective student has six weeks from receipt of the decision in question in which to submit a notice of objection supported by reasons to the Executive Board, in accordance with Chapter 12 of the Students' Charter.
2. The Disputes Advisory Committee will issue an opinion to the Executive Board about objections before the Executive Board takes a decision on an objection. Objections may be lodged against decisions regarding:
 - a. refusal to accept the enrolment application for a selection programme from the prospective student after 15 January;
 - b. the ranking assigned;
 - c. refusal to offer the prospective student a placement;
 - d. refusal to cancel a selection attempt of the prospective student;
 - e. an invalid reason for absence on selection day;
 - f. a rejected enrolment application.

Adoption and effective date

These Regulations will take effect on 1 October 2018.