

# EXPORTING REFERENCES FROM REFWORKS



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## WHAT CAN AND CAN'T YOU EXPORT?

You can easily export your references to another program, such as Mendeley or Zotero.

You can either export all the references simultaneously, or folder by folder.

If you want to copy the structure of your RefWorks database, it is best to export your references folder by folder.

What you cannot export:

- Attachments (fulltext)
- Tags
- Notes

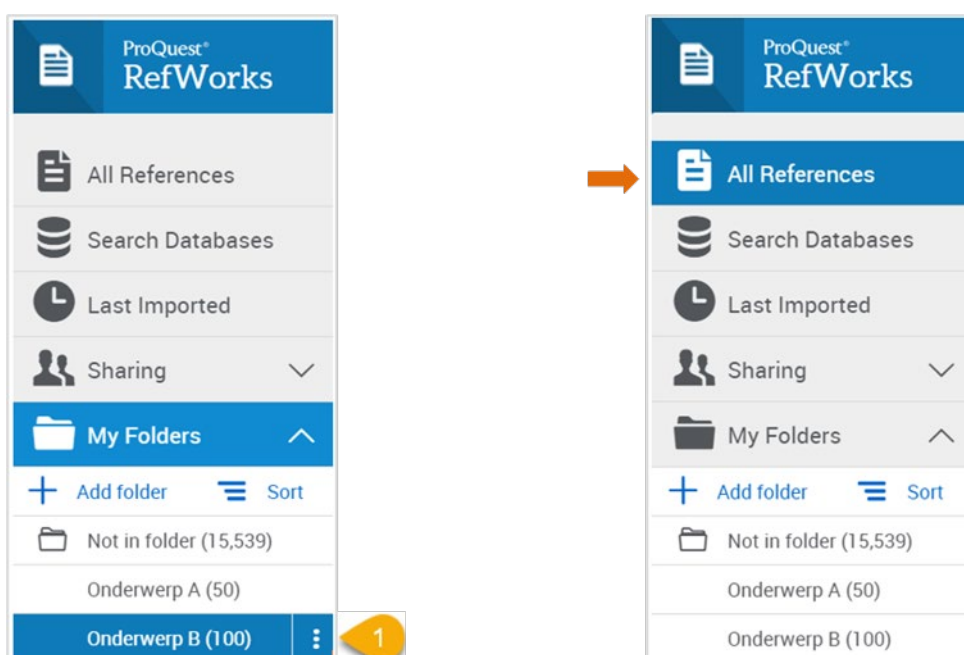
However, you can upload PDFs to Zotero and Mendeley. References will be created automatically if there is enough metadata.

## EXPORTING REFERENCES

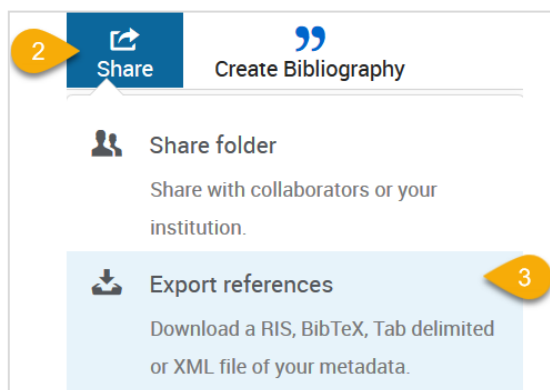
If you wish to copy your RefWorks folder structure into the new program, then export each folder separately.

If you did not use folders in RefWorks you can export all your references at once.

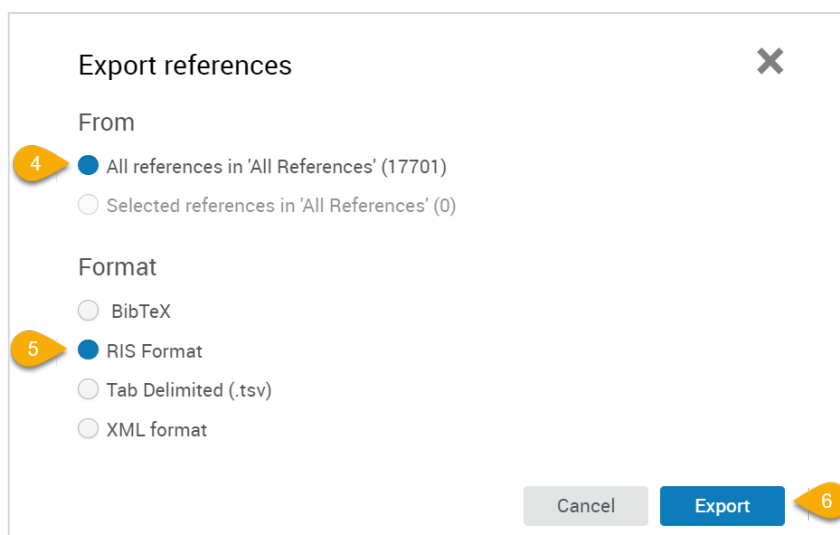
1. Open the folder you want to export. For example *Onderwerp B*.  
If you want to export all your references at once, open *All References*.



2. In the menu bar at the top, click *Share*
3. and then *Export References*.



4. In the *Export references* window that now opens, select *All references in '...'*
5. Select *RIS Format*
6. and click *Export*.



RefWorks will now create an export file.

Note: If you have a large number of references, this could take a little while. Please wait, there is a lot of data to process.

A message will appear when RefWorks has finished.



## CHANGING THE NAME OF THE EXPORT FILE

The export file will automatically be named *export.ris*. Multiple exports will be named *export1.ris*, *export2.ris*, etc.

If you are exporting multiple folders, it is best to change the name *export.ris* to that of the folder the folder you are exporting. This will avoid errors when importing them into another program.

## CONTACT INFORMATION FOR SUPPORT

Should you require advice and/or support in transferring your references you can contact the following librarians:

FASSL	Jolanda Kleen	<a href="mailto:j.i.kleen@hva.nl">j.i.kleen@hva.nl</a>	06 211 563 34
FBE	Kitty Berteling	<a href="mailto:k.berteling@hva.nl">k.berteling@hva.nl</a>	06 211 589 97
FDMCI	Jaroen Kuijper	<a href="mailto:j.r.kuijper@hva.nl">j.r.kuijper@hva.nl</a>	06 211 564 22
FE	Sjoerd van Daalen	<a href="mailto:s.p.van.daalen@hva.nl">s.p.van.daalen@hva.nl</a>	06 211 550 92
FH	Esther Verloop	<a href="mailto:e.verloop@hva.nl">e.verloop@hva.nl</a>	06 528 250 14
FSN	Esther Verloop	<a href="mailto:e.verloop@hva.nl">e.verloop@hva.nl</a>	06 528 250 14
	Daniela Hesmer	<a href="mailto:d.i.hesmer@hva.nl">d.i.hesmer@hva.nl</a>	06 211 563 35
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